



## 2025 Zero Waste Internship Job Description

### Organization Overview

The High Country Conservation Center (HC3) is a community non-profit organization that promotes resource conservation in Summit County, Colorado. Programs include recycling and composting, climate action, energy conservation, water conservation, and sustainable food production. HC3 engages residents, visitors, and businesses in protecting the local environment.

### General Description of Duties

The Zero Waste intern is responsible for assisting the Zero Waste Specialist with the execution of HC3's summer Oops Tag outreach program. The intern will be walking and/or driving predetermined recycling routes, examining recycling bins for contamination, and attaching tags (like a postcard) with recycling instructions. The intern will also be tracking recycling contamination on an iPad to help determine recycling success rates in the county.

In this role, the intern will develop new skills in community education and outreach focused on recycling and waste diversion. The intern will gain firsthand experience learning how local governments, communities, and nonprofits like HC3 are working together to foster sustainable behavior and monitor the impact of sustainable initiatives on mountain communities.

### Position Information

The Zero Waste Internship runs from June through September and includes roughly **12 hours per week** to check and tag curbside recycling bins for contamination. Weekday shifts start at **7am** and end at approximately **11am**. A season-long schedule will be prepared prior to the start of the season so that scheduling conflicts can be negotiated in advance. Anticipated season to start in late May or early June.

The Zero Waste intern will be a part-time HC3 employee and will not be eligible for benefits. Pay will be in the range of **\$20-\$22/hour**. Interns will represent HC3's program with professionalism and kindness.

### Qualifications

- Strong communication skills with emphasis on prompt communication
- Strong time management skills and the ability to commit to pre-determined schedule
- Strong interest in environmental stewardship, conservation, and sustainability
- Detail-oriented with the ability to multi-task and work independently and efficiently
- Enjoy working outside with the ability to work in challenging weather conditions
- Must be able to stand and walk for prolonged periods
- Reliable transportation is required





**Applications Due By 5pm on April 11**

Send a cover letter and résumé to Christy Turner at [christy@highcountryconservation.org](mailto:christy@highcountryconservation.org) by 5pm on April 11. Qualified applicants are encouraged to apply early. No phone calls please.

