



High Country Conservation Center- Grow to Share

Job Title: Grow To Share Assistant

Job Type: Part-time seasonal support position in high altitude, organic gardens

Hours: Sunday-Thursday, 15-30 hrs/wk, May-October

Start Date: May 5-15

Location: Dillon/Frisco, Summit County, Colorado, elevation 9,000'

Program Summary

Grow to Share (GTS) is a food donation and education program of the [High Country Conservation Center](#) (HC3), in partnership with Women, Infants, & Children (WIC) and the Family & Intercultural Resource Center (FIRC), that provides local, organic produce and nutritional education to qualified residents. In addition to minimizing food waste across community gardens, the program also manages its own donation garden, which includes outdoor raised beds, a geodesic growing dome and a wash station at Dillon Valley Elementary (DVE). All donations are apportioned into shares each week and distributed directly to WIC clients during share pick-up days at DVE and through WIC office appointments. Any remaining produce is distributed to FIRC food pantries.

Duties and Responsibilities

- Train with the farmer to develop competency in the ongoing duties required to effectively and efficiently manage reliable production at the DVE garden.
- Learn about how and when to harvest and understand protocols for safe handling of produce.
- Become confident working independently to complete tasks established by the farmer, including bed prep, planting, irrigating, thinning, pruning, harvesting, washing, packing produce etc.
- Maintain regular communication with the farmer and report issues including pest outbreaks, irrigation leaks, loss of water, etc.
- Manage set schedules for collecting/receiving weekly donations from each community garden.
- Schedule, train, and oversee volunteers on a regular basis.
- Record weekly harvest and donation data into spreadsheets.
- Communicate with WIC staff, HC3 staff, and the farmer to ensure that program needs and grant goals are being met.
- CSA Duties:
 - Maintain at least one shift per week harvesting and preparing shares.
 - Maintain 2-4 weekly opening and/or closing shifts at the CSA greenhouses.

Minimum Qualifications

- At least 1-2 seasons working on a farm, in a production garden/greenhouse, or within some type of food production system; have basic knowledge of how to independently manage a garden, including understanding the differences between warm and cool season crops, how to thin, how to scout for pests, and how to harvest.
- Passion for, and open to, learning new methods of high altitude food production with the ability to share existing knowledge of growing food.
- Comfortable working both independently and as part of a team with the capacity to multitask and solve problems to achieve program goals.

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Minimum Qualifications, continued from previous page

- Willing to work long days, in all types of weather, and strive for efficiency while maintaining a good sense of humor and positive attitude.
- Self-motivated with strong interpersonal, communication and observational skills.
- Organized, punctual, and reliable.
- Basic knowledge of Google Drive and experience using spreadsheets.
- Bachelor's degree and flexible schedule preferred.
- Valid driver's license and reliable vehicle a must.

Wage, Salary & Benefits

The GTS Assistant is an independent contractor of HC3 (not an HC3 employee) and will be paid a flat fee and partial food stipend. This is a contracted, part-time, seasonal position and is not eligible for overtime, benefits, unemployment, tax-withholding, workers' compensation, or health insurance. We require a W-9 and independent contractor memorandum of understanding (contract) upon hire.

Application Requirements

Send a cover letter outlining related food experience, resume with three references, available start date, and any known vacation or time off needs to Kyla at kyla.laplante@gmail.com.

Application Deadline: April 1

