



HIGH COUNTRY CONSERVATION CENTER

High Country Conservation Center -- Summit CSA

Assistant Farmer Position Description

Summary

The Summit CSA is a non-profit, organic micro-farm located at two sites in Frisco, CO. Produce is distributed for about 16 weeks from May through October to 75 CSA shareholders within the community. The Summit CSA is an official program of the High Country Conservation Center (HC3) and helps strengthen the community by leading the sustainable food movement as one of the only producers of local, organic food in Summit County.

General Description of Duties

The Assistant Farmer will report to and work directly with the CSA Farmer and High Country Conservation Center staff to complete the day to day operations of the CSA farm, including the successful production and distribution of CSA shares throughout the growing season (May - mid-October). You will assist the farmer with all greenhouse operations, including daily opening and closing duties, will help oversee interns, and will assist the Grow to Share (GTS) Coordinator at other garden locations as needed.

Qualifications, Skills, and Attributes

As a very small-scale operation, we require crew members who possess a passion for, and a desire to learn more about, sustainable agriculture, local food production, and community food systems. Some days can be more challenging than others and the weather can be unpredictable -- so a positive attitude, good physical health, the ability to work both independently and as part of a team, and a flexible schedule are required. Applicants must have experience working at least one to two seasons on a farm, in a garden, or within some type of community food system and should have basic knowledge of how to independently manage a garden. This includes bed prep, how to plant seeds, when and how to water, when to thin crops, how to scout for pests, and how to harvest produce. A degree in a related field is preferred but not required. Current driver's license and vehicle are generally helpful but not necessarily required. Must be willing to work hard, be able to multitask and strive for efficiency while maintaining a good sense of humor. Smoking is not permitted as tobacco can spread viruses and diseases that can transmit to crops.

Job Duties and Responsibilities

- Participate in Food Safety orientation and review SOPs prior to starting work.
- Assist with bed preparation, planting, thinning, watering, fertilizing, pest control, harvesting and weekly share preparation and distribution.
- Maintain keen observation skills and inform the farmer about any issues in the greenhouses including pest activity, mildew, fungus, irrigation leaks, necessary repairs, etc.
- Work as a team to ensure daily CSA greenhouse opening and closing duties are covered throughout the season.
- Provide assistance and training to interns and volunteers and facilitate greenhouse tours and educational workshops as needed.

- When possible, participate in the plastic installation and removal days.

Position Information and Benefits

This position is part-time, seasonal and will endure approximately 200-600 hours from May through October (about 10-25 hours per week). There is flexibility for this position to require a minimum of only 10 hours per week for about 200 hours total for the season. The Assistant Farmer will be an independent contractor of the High Country Conservation Center. Hired help will not be eligible for overtime, benefits, or tax withholding from HC3. We require a W-9 and independent contractor memorandum of understanding (contract) upon hire.

Application Process

Submit résumé and cover letter to Kyla Laplante at kyla.laplante@gmail.com by April 1st. We will be hiring for this position immediately (start date May 1) and may choose to hire a candidate prior to the application deadline. During this time phone interviews will be held to follow all public health protocols.